



**Employment Opportunity**  
**LAND STEWARD and STAFF BIOLOGIST**

**Location:** Jackson, Wyoming

**Supervisor:** JHLT Stewardship Manager

**Work Schedule:** Full time (37.5 hrs./week)

**Salary:** \$40,000 - \$50,000

**Benefits:** Competitive benefit package included

**Deadline for Submitting Applications:** October 22, 2017

The Jackson Hole Land Trust (JHLT) is a private, non-profit organization that was established in 1980 to preserve open space and the critical wildlife habitat, magnificent scenic vistas, and historic ranching heritage of Western Wyoming. By working cooperatively with the owners of the area's privately owned open lands, the Jackson Hole Land Trust has ensured the permanent conservation of over 55,000 acres in and around Jackson Hole and the Greater Yellowstone Area, including Fremont and Sublette counties.

**Position Description/Responsibilities:** The Land Steward and Staff Biologist will, along with other stewardship staff, be responsible for the stewardship of JHLT's conservation easements properties. Key responsibilities include monitoring conservation easements, communicating JHLT values to landowners, partners, and donors, maintaining relationships with easement landowners, and providing professional opinions regarding the impact of land uses on ecological values protected by JHLT conservation easements.

- Stewardship (80%)
- Protection (15%)
- Fundraising and Communication support (5%)

## **DUTIES:**

The duties of the Land Steward and Staff Biologist will require the enthusiasm for and ability to complete the following tasks.

### **Stewardship:**

- Effectively communicate with landowners to guide them toward best management practices encouraged by the JHLT, and often required by the conservation easement
- Identify and document changes to easement properties that may impact the conservation values of a property
- Create and maintain effective relationships with conservation easement landowners and property managers
- Provide in-house expert knowledge of the wildlife, habitat, and ecological values of the Greater Yellowstone Ecosystem
- Analyze fact patterns, evaluate alternatives, and make recommendations to the Stewardship Manager and Director of Conservation regarding impacts of land uses on stated conservation values
- Work with staff, landowners, and partners to initiate resolution of easement violations, as directed
- Ensure monitoring, as assigned, is completed on an annual basis, and accompany fellow stewardship staff on monitoring visits
- Assist Stewardship Manager to maintain records of conservation easement monitoring, violations and requests from year to year
- Assist Stewardship Manager and Director of Conservation in preparation for Stewardship Committee and Board meetings by creating maps and other documents
- Maintain stewardship equipment in good, working order

### **Protection:**

- Identify conservation values intended to be conserved by potential new easement projects
- In conjunction with fellow stewardship staff and Director of Conservation, assess stewardship concerns related to new easement projects
- In conjunction with fellow stewardship staff, create Baseline Inventory reports for new conservation easements

### **Fundraising and Communications support:**

- Represent the organization in the capacity of Staff Biologist, as needed, as a presenter/educator in various situations designed to increase public awareness of the mission and goals of JHLT
- Attend JHLT donor and outreach events, as needed

## **QUALIFICATIONS:**

- Preferably a master's degree in wildlife biology, ecology, natural resources or related field
- 3+ years of experience in natural resource management, conservation practice, and communications in the Greater Yellowstone Ecosystem
- Excellent verbal and written communication skills
- Intimate working knowledge of the Greater Yellowstone Ecosystem, particularly wildlife, and the ability to convey this both in a professional setting and in laymen's terms
- Ability to develop and maintain positive working relationships and effectively communicate with diverse co-workers, landowners, agencies, board members and other stakeholders
- Experience developing and managing multiple projects and timelines
- Working knowledge of ArcGIS to create maps and analyze landscape values and changes
- Practical problem-solving and organization skills with attention to detail and record-keeping
- Proven interest in land conservation
- Valid driver's license and a reliable form of transportation required for monitoring

## **WORKING CONDITIONS/ PHYSICAL EFFORT/ OTHER REQUIREMENTS:**

- Office-based work with frequent automobile travel within work area
- Ability to work effectively under pressure and meet deadlines
- Willingness to work sometimes irregular hours
- Ability to perform tasks requiring moderate physical exertion, outdoors, in all weather conditions and on sometimes difficult terrain

**\*\* Application:** Please send cover letter and resume to [lizlong@jhlandtrust.org](mailto:lizlong@jhlandtrust.org). No phone calls please.